

**Local Board for the Emergency Food and Shelter Program
Stevens County, Minnesota
Funding Application 2011 – Phase 29**

FEMA funds are available to purchase food and shelter and assist with utilities, as well as to supplement and extend current available resources, and not to substitute or reimburse ongoing programs and services. Funding must be used to assist Stevens County residents only.

To apply for funding, please complete this cover page and then the specific section or sections pertaining to the type of service you are seeking funding for (ex: the shelter section and the utilities section).

Attached is a copy of the Local Recipient Organization’s Responsibilities. Please review this. If your agency is chosen to receive funding, you must comply with these responsibilities.

The minimum award per agency is \$500.

Complete proposals are due into the West Central Minnesota Communities Action office by: 12:00 NOON, Wednesday, April 13, 2011

**To: West Central Minnesota Communities Action
411 Industrial Park Boulevard
Elbow Lake, MN 56531-0956**

Funds will be forwarded from the National Board. All awards are sent in two payments. You will receive the first notice of funds available as soon as the National Board has reviewed our local board application. The second part of your funding will be made available after an interim report is submitted by the local board.

If you are selected to receive funding, you will also receive information regarding what your responsibilities are as well as information on documentation you must keep that will be submitted with the final report submitted by the board.

Any questions should be directed to Kate Ouverson at 218-685-4486, Extension 133.

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Agency name: _____
Address: _____
Agency contact: _____
Phone: _____

Federal Employer Identification Number: _____
Handicapped Accessible: _____

Does your agency target specific client populations (ex.: elderly)? If so, please list target populations: _____

Total dollar amount requested: \$ _____